

THE CONTINENTAL SOCIETY DAUGHTER OF INDIAN WARS

CHECK LIST

for a

SUPPLEMENTAL APPLICATION

Please CHECK OFF each item

1. Write correct name for lettering on membership certificate	Chapter	State
2. Write Email Address of applicant here: _____ Write Phone Number of applicant here: _____		
3. <u>State Society (no CHAPTERS)</u> : Two copies of application enclosed <u>State Society with Chapters</u> : Three copies of application enclosed		
4. Has the following signatures: State Registrar Signature of applicant (on last page)		
5. If using another member's application as proof, is a copy enclosed? (It must be shown as part of the documentation.)		
6. All dates written: day, month (use postal abbreviations), year?		
7. Is Documentation listed for all names, dates, and places in space provided following each generation?		
8. Is the applicant's name, state/chapter name, + generation # printed on back of each piece of documentation?		
9. Are copies of the TITLE PAGE from any book used enclosed?		
10. Is documentation included to link each generation to the next?		
11. Are difficult records transcribed and attached to copies of the documentation?		
12. Is FATHER'S NAME listed first for each generation?		
13. Is Proof of Service marked with service and location?		
14. Is check made out correctly, and for \$10.00?		
15. As State Registrar, I have checked all of the above and all appropriate documentation and check with the application Date: _____ Signed: _____ Write phone _____ number _____ here Write email address here: _____		
16. Place this form, the application + copy/copies, and the documentation in a large envelope and mail to: Ora Jane Johnson, Assistant Registrar General 2680 Poinsettia Drive Richardson, TX 75082-4248 orajane@aol.com 214.616.9679		